



# ASP Estate and Property Management

## At a Glance

### We have...

a wide range of estates and facilities management services

### We deliver...

a fully compliant planned preventative maintenance regime for your estate

### We provide...

a professional 24/7 reactive estates maintenance service

### We offer...

advice on all property related matters

### We employ...

a team of dedicated compliance and environmental management specialists

### We advise...

on the procurement of utilities

### We cover...

design, specification and project management of construction schemes

**ASP Estate and Property Management** exists to support your organisation's core estate and property management activities, freeing up your time so you can focus on what you do best, secure in the knowledge that we are taking care of your property, equipment and contracted services.

We offer a range of estate and property management solutions that are flexible to ensure the right outcomes for you. They include:

- Estate Maintenance
- Property and Asset Management
- Compliance and Environmental Management
- Estate Design and Construction Management

## Estate Maintenance

Estate maintenance is managed by an experienced, professional and customer focussed team. We understand our customer requirements for a safe and fit for purpose building and take pride in consistently delivering on a range of agreed Key Performance Indicators.



### Key Benefits:

- Fully planned preventative maintenance
- Advice on statutory compliance issues
- 24/7 emergency cover
- Minor works maintenance
- Specialist technicians trained in: medical gas installations, decontamination services, gas safety, and control of legionella

## Property and Asset Management

The team undertake a full property management service, from acquisitions and disposals to negotiating and progressing leases and licences. The team also provides important data on breakdown and planned maintenance, space and survey information and asset management so that you know everything necessary to make decisions about your estate.



### Key Benefits:

- Ensure leases and licences comply with the Landlord and Tenant Act
- Ongoing monitoring of Council Tax and business rates payable
- Undertaking the management and auditing of property assets

## Compliance and Environmental Management

Our team of dedicated specialists in compliance, environmental, energy and waste management provide a site-specific compliance guidance and efficiency evaluation and advice service. Trends in usage and production are monitored and recommendations for cost-efficiency and resource minimisation are provided.



### Key Benefits:

- Advice on the control of legionella, asbestos, electricity at work regulations, medical gasses and decontamination
- Advice on the procurement and usage of all utilities
- Advice on the collection and disposal of all waste

## Estate Design and Construction Management

The team offers an integrated design process, from feasibility studies, production of working drawings and building surveying functions through to project management and contract administration.



### Key Benefits:

- Provide access and DDA audits
- Preparation of capital bids and management of capital programmes
- Building refurbishments, condition appraisal and tender preparation

## About ASP

Freeing up funds and resources for healthcare professionals on the front-line is what we do. Anglia Support Partnership is a business arm of the NHS and is hosted by the Cambridgeshire and Peterborough NHS Foundation Trust.

We are the NHS support services provider of choice for a number of NHS organisations in the east of England and we are extending our reach both geographically and to non-NHS organisations around the UK.

We offer a broad range of services giving clients and prospective customers the advantage of a single provider for all their requirements. Doing business with ASP means that we will provide you with seamless solutions and problem solving as our teams work together to improve your business efficiency.

Services provided include:

- Risk services
- Fire safety service
- Health and safety service
- ICT services
- Sterile services
- Procurement
- Payroll
- Recruitment services
- Primary care
- Occupational health
- Financial Services



To find out more about what ASP can offer you please contact us on:  
 t: 01480 398 776 e: [business@asp.nhs.uk](mailto:business@asp.nhs.uk) w: [www.asp.nhs.uk](http://www.asp.nhs.uk)